

## Stock Transfer Instructions

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To make a gift or pledge payment via a stock transfer, please follow these instructions:

1. Please notify **Laura Yamner, Director of Development**, [lyamner@pasyn.org](mailto:lyamner@pasyn.org) (212) 369-2600, x 138 that you will be making a gift via wire transfer before initiating your transaction so that she can be on the lookout for the transfer and can ensure proper processing.
2. Please send a letter of authorization to your brokerage firm with instructions to transfer securities from your account as follows:

**FROM:**

- Your/Donor Name(s)
- Your/Donor Account Name
- Your/Donor Account Number
- Ticker Symbol(s) and Name(s) of Security(ies) to be transferred
- Number of Shares to be transferred per security

**TO:**

- Bank Name: JP Morgan Chase
- DTC: 0352
- Account Name: Park Avenue Synagogue
- Account Number: 73114766

3. Please ask your broker to provide a separate letter informing us of the transfer that includes:
  - Your/Donor Name(s)
  - Your/Donor Address
  - Gift designation (name of Park Avenue Synagogue fund):
  - Name of Security(ies)/Ticker Symbol(s)
  - Number of Shares transferred per security
  - Date of Transfer

Letters can be mailed to Laura Yamner, Director of Development:

Park Avenue Synagogue  
50 East 87th Street  
New York, NY 10128

You may also send it via secure email to [lyamner@pasyn.org](mailto:lyamner@pasyn.org)

Secure email can be accessed at no charge at [www.winzip.com](http://www.winzip.com)

Our Director of Development will notify you when the transfer has been received. Please note that publicly traded stock is accepted and valued at the mean market value on the date of surrender by the executing firm or on the date of receipt by PAS if documentation not provided.